



TRUST DEED
OF
NAVATHAN EDUCATIONAL TRUST

This deed of Trust is made at Faridabad on this 1st April 2008 between Shri Atul Kalra Son of Shri I.C. Kalra, Resident of House No. F-1172, C.R. Park, New Delhi herein after called the SETTLER (which expression shall unless excluded by or repugnant to the context be deemed to include his successors, executors, administrators representatives) of the One Part and :-

Shri Prashant Bhalla, s/o Dr. O.P. Bhalla, R/o 1074, Sector-15 Faridabad
Shri Amit Bhalla, s/o Dr. O.P. Bhalla, R/o 1073, Sector-15 Faridabad
Shri Rajinder Kumar Bansal s/o Shri Gorakh Nath Bansal, R/o H. No. 237, Sector-15, Faridabad.
Shri Sunny Bansal s/o Shri Rajinder Kumar Bansal, R/o H. No. 237, Sector-15, Faridabad.

For Navathan Educational Trust/
Trustee
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Abdus Salam Haid

RA. Faridkot
Sector-1, Ferozpur

प्रलेख नं:	दिनांक 01/04/2008
श्री/श्रीमती/श्रीमान	श्री/श्रीमती/श्रीमान
व्यक्तिगत/संस्था	व्यक्तिगत/संस्था
गांव/शहर	फरीदाबाद
धन संचयनी विवरण	
उपरोक्त फंड की राशि 50.00 रुपये	व्यय/शुल्क की राशि 100.00 रुपये
	भेजना शुल्क 3.00 रुपये

affid By: Tam Chand ADV

यह प्रलेख आज दिनांक 01/04/2008 दिन मंगलवार समय 3:30 बजे श्री/श्रीमती/श्रीमान Navdhan Edu Trust पुत्र/पुत्री/पत्नी श्री/श्रीमती/श्रीमान LC Kalia निवासी Fbd द्वारा पंजीकरण हेतु प्रस्तुत किया गया

हस्ताक्षर प्रमाणित

Sub Registrar पंजीवन अधिकारी
FARIDKOT

से Navdhan Edu. Trust thro Atul Kalia(OTHER)

उपरोक्त आकाश व श्री/श्रीमती/श्रीमान Prasant Bhatta ए. चारी द्वारा है। प्रस्तुत प्रलेख की राशियों को रोले फ्री में सुकर तथा समझकर स्वीकार किया। रोले फ्री की पहचान श्री/श्रीमती/श्रीमान Shor Dutt पुत्र/पुत्री/पत्नी श्री Numbender निवासी बका व श्री/श्रीमती/श्रीमान Mahender पुत्र/पुत्री/पत्नी श्री/श्रीमती/श्रीमान Tek Chand निवासी Fbd है जो। साथी नं: 1 को इन कथनों/जवाबों के रूप में जानते हैं तथा वह साथी नं: 2 की पहचान करता है।

दिनांक 01/04/2008

Atul

Sub Registrar पंजीवन अधिकारी
FARIDKOT

आवेदन किताब का नं: 10/1/2008 व 10/2/2008
के अनुसार जारी करण करके ली है

Department Haryana

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Sub Registrar
नम्बरदार

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Hereinafter jointly called the LIFE MEMBER TRUSTEES (which expression shall unless excluded by or repugnant to the context be deemed to include their successors in office) of the Other Part.

WHEREAS

1. The Settler is desirous of establishing a trust for public charitable purpose under the name and style of **Navuthan Educational Trust**.
2. The Trustees have at the request of the settler agreed to act as the trustees.

NOW THIS DEED WITNESSES AS FOLLOWS:

1. INITIAL CONTRIBUTION BY THE SETTLER

In order to effectuate the said desire, the settler has made over to the Life Member Trustees a sum of Rs. 11,000/- (Rupees Eleven Thousand Only) vide Cheque No. 425659 dated 01.04.2008 drawn on Karnataka Bank Ltd., Sector-21C, Faridabad for the objects and purposes hereinafter contained concerning the same.

2. NAME OF THE TRUST

The name of the Trust shall be **Navuthan Educational Trust**.

3. REGISTERED OFFICE OF THE TRUST

The Registered Office of the Trust shall be situated at 5-E-1A, B.P., NIT Faridabad unless changed by the Life Member Trustees.

4. AIMS & OBJECTIVES OF THE TRUST


The aims & objectives for which the trust is established are relief of the poor, education, health, social welfare, advancement of technology, disaster prevention and management, rural upliftment and advancement of any other object of general public utility not involving the carrying on of any activity for profit and for such purposes:-

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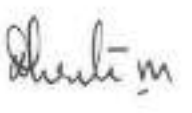
For Navuthan Educational Trust

Trustee



For Navuthan Educational Trust
Rajinder Kumar
Trustee 





- (i) To establish, manage, control, superintendent, run, lease out Training / Coaching Centres, Schools, Colleges etc. for imparting education in various disciplines, but primarily for Technical Education, Medical Education, Dental Education, Para-medical Colleges/ Diploma/undergraduate/ post graduate courses on various fields such as Ayurvedic, Homoeopathy, Naturopathy, Pharmacy, Nursing, Laboratory, Radio diagnosis, Occupational therapy, Dietician, Acupuncture /Acupressure therapy, Management courses and all other such disciplines and prescribed courses by the state govt. and central govt., public limited companies and foreign Universities/ Institutions from time to time to help the Industrial and economical development of the country.
- (ii) To establish, manage, control, superintendent, run, lease out and grant in aid as cash or kind to other societies, trusts, firms etc. including Medical, Dental, Technical, Ayurvedic, Naturopathy, Homoeopathy, Pharmacy and all other such colleges and hospitals and specialized studies and research Institutions to provide standard and high class education for MBBS, MD, BDS, MDS, MBA, MCA, BE / B.Tech. M.E / M.Tech, B.Pharma/ M.Pharma, Computer courses, various Medical and Technical Diploma Courses, Under Graduate, Post Graduate & Doctorate Courses of various Universities, etc. and all related courses to the students according to the rules and regulations of State /Central Govt.
- (iii) To provide all type of consultancy services to professional colleges such as Engg Colleges, Medical Colleges, Dental Colleges, Pharmacy Colleges, Management Colleges etc for accreditations with the top accrediting bodies in India like NBA, NAAC etc and abroad, obtaining quality certifications such as ISO 9000/ ISO 14000 series etc from agencies in India and abroad through eminent professionals / educationists / technologists for reputed educational Institutions such as IITs, IIMs, IIS, other reputed professional institutes etc.

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For Navathan Educational Trust

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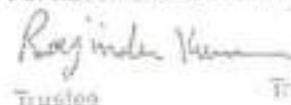
- (iv) To establish University under the laws of the land, institutions of higher learning offering innovative and job oriented courses with special emphasis on research and development in the fields of technical education, health sciences including medical/para medical/dental education, law, science and technology etc. at par with the best in India and abroad.
- (v) To provide for instruction and training in such branches of learning as it may deem fit and to manage and run.
- (vi) To provide for research, innovation and for the advancement of and dissemination of knowledge.
- (vii) To undertake extramural studies, extension programmes and field outreach activities to contribute to the development of society.
- (viii) To provide accreditation services to technical & professional institutions, colleges, schools etc. in India.
- (ix) To provide consultancy services for conducting quality & financial checking and examination of authorized technical & professional institutions, colleges, schools etc. in India and give reports to all concerned agencies.
- (x) To provide consultancy services to professional colleges such as Engg Colleges, Medical Colleges, Dental Colleges, Pharmacy Colleges, Management Colleges etc for bringing excellence in education through education reforms by improving teaching learning processes/ industry academia interface, staff development etc and creating / improving

For Navathan Educational Trust


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environment for establishment of strong work culture aiming at all-round development of pupils, teachers, support staff etc

- (xi) — To establish, manage, control, superintend, run lease out 100 bedded or more Allopathic Hospitals, Ayurvedic cum Naturopathy hospitals and having health promotion facilities like Health Club, Nature Cure facilities, Yoga and Medication facilities, Entertainment facilities, Hostel and Guest house facilities, community centre/religious centre facilities for general public with all modern and advance treatment techniques alongwith provision of sub-letting/collaboration/lease out these hospital/facilities to other societies/ companies/trust(s) etc. having same aim and objects on mutually agreed terms and conditions.
- (xii) To formulate and implement plans, schemes and programmes in relation to science, literature, fine arts, commerce, medical line, Para medical line for urban/rural development and execute the same for the welfare of the urban/rural community specially to provide and create jobs or employment opportunities for the poor, handicapped and females etc.
- (xiii) To establish, provide, maintain and conduct or otherwise subsidies research centres or laboratories and experimental workshops for scientific and technical researches and experiments and to undertake and carry on all scientific, medical and technical researches, experiments and tests and to promote, subsidize or pay for studies and research, both scientific and technical investigation and inventions by providing subsidizing, endowing or assisting laboratories, workshops, libraries, lectures, meetings and conferences in India and abroad and by providing the remuneration of scientific, medical and technical professors, teachers, Directors etc. and by establishing under writing or providing for scholarships, prizes, grants and subsidies to students or otherwise and to encourage promote and reward studies researches, investigations, experiments tests and investigation of

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any kind that may be considered likely to assist the functioning of the Society.

- (xiv) To establish, acquire, maintain, manage and run schools day boarding/residential boarding upto class XII std., education centres, nature cure clinics, sanitariums, maternity homes, child welfare centres, hostels, residential accommodation for staff and members, old persons and such other charitable institutions for the benefit and use of urban/rural population.
- (xv) To work for the development of harmonious relations between all citizens irrespective of caste, creed, sex or religion.
- (xvi) To develop and conduct training programmes/ seminars / workshops/ conventions /conferences /exhibition /contests /cultural programmes/ placements/job fairs symposia etc on various aspects of technical education, social education, medical education, management education and other sciences, arts and commerce education.
- (xvii) To establish, run, maintain and conduct recognized Technical, Medical, Dental, Para-medical Colleges/Courses on various fields such as Ayurvedic, Homoeopathic, Naturopathy, Pharmacy, Nursing, Laboratory, Radio diagnosis, Occupational therapy, Dietician, Beautician, Acupuncture/Acupressure therapy, Engg and Technology, Applied Arts, Computer Applications, Management courses etc. for self employment.
- (xviii) To establish, run, maintain and grant aids to health clubs, sport centres, institutes/ association etc, and undertake health promotion activities like nature cure facilities, hostels, guest house/ community centres facilities for general public.

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For Navikaan Educational Trust
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- (xix) To establish and maintain Institutions for the help of handicapped, blind, old people, poor patients in the form of aids, medicines, food and nutrition, artificial limbs, investigation facilities, vocational training facilities, health education facilities, house hold industries facilities and resettlement facilities.
- (xx) To organize and run charitable services/ community services for needy people of society in the form of entertainment, cultural and health care camps like family planning, child health check up, eyes, ENT, Heart and Sugar check up, Blood donation, old age patients check up etc.
- (xxi) To organize, promote, grant in and in cash or kind and help in eradication of disease like AIDS, Thalassemia, Hemophilia, Dengue, and Hepatitis A/B etc. and undertake all such related activities such as sanitation, pollution control, blood donation, environmental checks etc. with / without the help of community.
- (xxii) To undertake and work for upliftment of the community in general and disadvantageous sections of the society in particular includes poor/ deprived /destitute /backward persons etc.
- (xxiii) To work for the removal of social evils such as un-touch ability, illiteracy, poverty alleviation, inferiority complex etc.
- (xxiv) To promote and conduct research and development work on Herbal, Yunany, Ayurvedic, Homeopathic, Allopathic and other allied sciences / medicaments and to invite other research Institutions/ schools to work in the fields of science, medical and technical for the benefit of all segments of society particularly poor and underprivileged. This will be done by organizing technical courses conferences and publication of books, periodicals newspapers, magazines and other literatures.

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For Navvathan Educational Trust

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(xxv) To publish books, journals, magazines, periodicals and newspapers and journals in different languages for the promotion and propagation of aims and objectives of Trust.

(xxvi) To establish, form and maintain libraries and collection centres for collection of literatures, statistics and scientific data and other information related to medical and technical etc to facilitate the research work.

(xxvii) To award prizes/medals/certificates in the fields of education / sports/ social welfare/ science/ Engendering/ Management/ medical / art and cultures to deserving persons and other societies / organizations.

(xxviii) To retain and /or employ skilled, professional/medical research scholars or medical advisers and other staffs and workers in connection with the aims and objectives of the society and to pay thereof such fees or remuneration as may be thought expedient.

(xxix) To promote, maintain, protect and improve environment by creating and managing, agricultural fields, farmhouses, parks, water pools etc.

(xxx) To give audio visual education relating to AIDS/STD/drug addiction to general public and to start open, run, manage, specific study courses/ research work in the fields of AIDS/Sex education to control and train man power to fight against AIDS/Drug addiction in the society.

(xxxi) To acquire land by purchase, on lease or on rent/hire and other movable or immovable properties from state govt. /central govt. / private person/ private limited companies or built-up properties of any kinds for the use of opening of Medical / Dental / Technical Education Centres / Hospital / Institutions/ Entertainment Centres of the society and to construct

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building and equip with plant and machinery thereon for these aims and objectives.

(xxxi) To provide charitable / Hospital beds (free beds)/ OPD/ Diagnostic services for needy people in the Medical / Dental hospitals In case the society gets land for these institutions from govt. deptt. / other sources on concessional rates and on priorities or society gets the government permission from the concerned state department to convert the land use of private / agricultural land acquired by the society for the above said objects / purposes as per terms and conditions mutually agreed.

(xxxii) To apply for and to raise society corpus funds/incomes for fulfillment of its aims and objectives, and to accept subscriptions, admission/tuition/other fees, contributions, grants, gifts, aids, donations and loans/CD facilities in cash and/or kind from individuals/patients /students, corporate houses/companies/firms, Banks/Financial Institution, registered societies/trusts/ foundations, NRIs, Foreign Trusts/Financial Institutions, State/central Government and from any other bodies, National and International for the capital expenses as well as to create funds to meet recurring and incidental expenses concerning the aims and objectives of the Trust.

(xxxiv) To raise funds by subscription, donations, grants, loans from person(s), private/public trusts/societies, public bodies, financial institutions including banks, State/ Central Govt., United Nations and its bodies, other National/ International bodies etc. and utilize, invest, spend the same as decided by the Managing Committee of the Trust from time to time.

(xxxv) To give charitable aid to and provide for welfare of persons employed by or connected with the Society and the dependents of such persons by giving pension, bonus, ex-gratia, loans, gratuity and other assistance to

For Navathan Educational Trust


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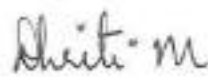

Trustee

For Navathan Educational Trust


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such persons in such cases as the Managing Committee of the Trust may deem fit.

(xxv) To manage/mortgage/pledge/hypothecate/charge/sell/transfer/let out by way of lease license or on rent or otherwise dispose off or deal with whole or part of the assets/properties of any kind both movable and immovable belonging to the society to fulfill the aims and objectives of Trust.

(xxvi) To enter into agreements with any other trusts/societies, foundations/ Ltd. Companies / firms / NRIs / State / Central Governments or Semi Govt. Departments/Banks or Financial Institutions or any other part having legal entity or any individual(s) for the purposes to fulfill the aims and objectives of the Trust as per terms and conditions mutually agreed.

(xxvii) To donate or contribute corpus funds or give loans in the form of cash/movable/immovable properties for the attainment of similar objects to any other person(s), individual(s), trusts, societies, associations of body corporates engaged in similar or allied aims and objectives of the Trust.

(xxviii) To co-opt members from Apex bodies in the field of education such as UGC, MCI, DCI, AICTE, PCI, COA, Govt. of India etc/ reputed Educational Institutions/ Universities/ Deemed Universities in India and abroad / World Bank/W.H.O./Chromwell Hospitals/ Red Cross Society and have consultants and their services and guidance, free or paid, on matters related to fulfillment of aims and objectives of Trust.

(x) To do and perform all such acts as are incidental or conducive or necessary to the achievements and attainment of the aims and objectives of society and allied social activities and services stated here to or any of them for betterment of human race.

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(xi) To acquire land, build, equip, maintain, run or lease out the necessary infrastructure to achieve the above aims and objectives of the Trust.

(xii) There is no profit motive to achieve the above aims and objectives of the Trust.

5. NUMBER, TYPE, TERM AND NOMINATION / APPOINTMENT OF TRUSTEES

The Trustees appointed under this deed shall be for life and termed as Life Member Trustees. The Life Member Trustees shall have power to nominate / appoint other trustees in the following categories:-

- (i) Life Member Trustees
- (ii) Member Trustees

Only Life Member Trustees shall have the voting rights in the meeting of the Trust. Member Trustees shall be appointed by the Life Member Trustees through simple majority vote for specific purpose(s) and term as specified. In no case, the number of Life Member Trustees shall exceed eleven.

6. FORMATION AND POWER AND FUNCTIONS OF THE TRUST

The Trust will come in to existence with the registration of this deed with the competent authority and consist of Life Member Trustees as voting members. The Trust shall have following powers and may perform following functions to fulfill its aims & objectives:-

- a) All property of the Trust, movable, immovable and / or any other kind shall vest in the Trust, which shall have all powers, duties and functions necessary, proper and incidental to the promotion of the Trust and to carry out aims & objectives of the Trust.

Arundhan
For Navathan Educational Trust
Trustee

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Trustee

For Navathan Educational Trust
Rajiv Kumar
Trustee

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Trustee

- b) In particular and without prejudice to the generality of the foregoing, the Trust shall for the purpose of fulfilling its aims & objectives shall have the following powers, duties and functions:-
- (a) All property of the Trust Movable or Immovable or of any other kind, shall vest in trust, the trustees shall manage the whole property and affairs of the trust and shall have all powers, duties and functions necessary proper and incidental to the promotion and carrying out of the objects of the trust.
- (b) In particular and without prejudice to the generality of the foregoing the trustees shall for the purposes of this trust have the following powers, duties and functions:
- (i) To acquire by Gift, Grant, Purchase, Exchange, Lease, or otherwise, lands, buildings, or other immovable properties and also any Movable Property.
- (ii) To construct and maintain buildings, to alter, to demolish or improve them and equip them suitably.
- (iii) To accept gifts, donations, endowment and contributions for the Trust and shall be treated as the income of the Trust.
- (iv) (a) To raise loans, to receive monies, securities or other movable property on behalf of the Trust.
- (b) To accept any trust, trust fund or endowment so long as the provisions of such Trust or endowment are in consonance with the objects of this Trust.
- (v) To award scholarship and make donations calculated to promote the objects of the Trust.
- (vi) (a) To enter into contracts, or engagements on behalf of the Trust.
- (b) To consider such proposals submitted by Sub-committee appointed by this trust and allocate such funds if necessary as deemed necessary for the implementation of the programs.
- (vii) To make, sign and execute all such documents instruments, as may be necessary or proper for carrying on the management of the properties and affairs of the Trust.
- (viii) To invest such monies and such funds of the trust and to vary the investment as and when it may seem necessary or proper provided that such

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Investments shall be made only upon immovable properties or upon securities as the board of trustee may deem fit, under section 20 of the Indian Trust Act, 1882.

- (ix) To sell, transfer or otherwise dispose of any immovable property of the trust provided all the trustees unanimously resolve that it is in the interest of the trust to do so to sell or lease, mortgage or otherwise dispose of any movable and immovable properties of the Trust.
- (x) To appoint Committee / Committees of management for such terms and with such powers as may be specified from time to time, for carrying on the routine management of the affairs of the Trust.
- (xi) To appoint such employees on such terms and conditions as the Trustees may deem fit for carrying out the work of the trust and exercise control all such employees including the power of suspension, dismissal and removal.
- (xii) To delegate to the Managing Trustee or any appointed committee such powers, duties and functions as are vested in the Trustees.
- (xiii) To frame Bye-Laws and such other regulations as are required for achieving its objectives.
- (xiv) Out of the income of the trust property the trustee shall be entitled to spend or incur the following expenses namely-
 - (a) All rates, taxes, cess, assessments, dues and duties if any payable to the government to any municipal or other public bodies in respect thereof or any part thereof.
 - (b) The premium for the insurance of the buildings or any other insurable property movable or immovable for the time being forming part of the trust property.
 - (c) The costs of ordinary repairs and for providing any amenities to the buildings for the time being forming part of the trust property.
 - (d) The cost of making such additions/alterations or improvements to or in the buildings forming part of the trust property, as the trustees shall think fit.
 - (e) Wages and salaries of any manager, supervisor, accountant, clerk, servant or other employees employed by the trustees in the carrying out of this trust.

Auditor

For Navathan Educational Trust

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Trustee

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- (f) Cost and expenses of keeping the trust property in good condition.
- (g) Cost and expenses for installing and renovating the electrical and other installations in the building for the time being forming part of the trust property.
- (h) The architect's fee and legal charges and fee payable to other professionals engaged in the course of administration of the trust.
- (i) All other costs, charges and expenses of and incidental to the management and administration of the trust property in accordance with the objects and purposes hereof or which may be incidental thereto.

After deducting the costs charges and expenses incurred by the trustee's as aforesaid out of the total gross income received by them from the trust property the balance that is the net income will be utilized for the objects of the trust as decided by the board of trustees.

7. MEETINGS OF THE TRUST

The Trust shall generally meet once in a year but in special case, an emergent meeting may be called by the Secretary of Board of Trustees with the approval of the Chairman, when ever necessary, by giving a written notice of atleast 7 days to all Life Member Trustees through normal mean of communication. However, atleast 15 days notice will be essential for Annual General Meeting of the Trust. Two fifth of the total Life Member Trustees or minimum four Life Member Trustees, which ever is higher, will be the quorum of the meeting. Secretary of the Board of Trustees shall be responsible for preparing minutes of the meetings of the Trust.

8. MANAGEMENT OF THE TRUST

All activities and functions of the trust shall be managed by the following:-

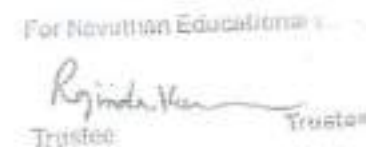
- (i) Chairman
- (ii) Board of Trustees

A. S. S.

For Navathan Educational Trust

 Trustee


 Trustee

For Navathan Educational Trust

 Trustee


 Trustee

 *Shri. M. S.*

9. APPOINTMENT, TERM, POWER AND FUNCTIONS OF THE CHAIRMAN

The Chairman of the Trust shall be appointed by the Life Member Trustees from amongst themselves only for a period of five years or as specified at the time of his/her appointment. The Chairman shall have the following powers, duties and functions:-

- (i) To preside over the meeting of the Board of Trustees and see that the meeting is conducted properly.
- (ii) To supervise and guide the overall activities of the Trust and to ensure fulfillment of its aims and objectives.
- (iii) To be responsible for the smooth working of the Trust / Board of Trustees.
- (iv) To admit/ discharge members to the Trust on the approval of Board of Trustees.
- (v) To nominate a member to the Board of Trustees in case a person ceases to be member of the Board of Trustees till the tenure of the original member or election / nomination by the Trust, which ever is earlier.
- (vi) To perform all such duties and functions as specifically entrusted / delegated by the Board of Trustees / Trust.

10. FORMATION, TERM AND POWER AND FUNCTIONS OF BOARD OF TRUSTEES

The affairs of the Trust shall be managed by the Board of Trustees consisting of the following:-

- (i) Chairman
- (ii) Pro-Chairman
- (iii) Secretary
- (iv) Treasurer

Chairman, Pro-Chairman, Secretary and Treasurer of the Board of Trustees shall be appointed by the Life Member Trustees from amongst themselves

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only. The term of the Chairman, Pro-Chairman, Secretary and Treasurer shall be five years or as specified by the Life Member Trustees at the time of their appointment. However, Chairman, Pro-Chairman, Secretary and Treasurer shall be eligible for reappointment for subsequent term(s). Board of Trustees shall continue to function beyond the terms of Chairman, Pro-Chairman, Secretary and Treasurer till the new Board of Trustees is nominated / appointed.

The Board of Trustees shall have the following powers, duties and functions:-

- (i) The superintendence, control and direction of the affairs of the Trust, its property, both immovable and movable and income shall be entrusted to the Board of Trustees.
- (ii) The Board of Trustees will be competent to raise funds including donations, loans from financial institutions, banks, societies, trust, government bodies such as UGC, AICTE, Department of Science & Technology, Govt. of India / State Govt. etc., UN and its bodies, individuals, firms, companies etc. and acquire property, both immovable and movable through lawful means.
- (iii) The Board of Trustees shall have full charge of all immovable property(ies) belonging to and / or vested in the Trust in such a manner as it may deem fit and proper. The immovable property(ies) shall be handled by a person as authorized by the Board of Trustees.
- (iv) The Board of Trustees shall be competent to invest funds in the manner as it may deem fit and proper. It shall also be competent to borrow, mortgage, hypothecate the property (ies) on behalf of the Trust through a person duly authorized for this purpose.
- (v) Any other power, function and or duty assigned by the Trust.

Any vacancy among the Members of the Board of Trustees may be filled by the Chairman as specified in Clause 9 above and they shall hold the office for such duration as specified by the Chairman.

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For Navathan Educational Trust

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Trustee

For Navathan Educational Trust

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Trustee

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11. MEETINGS OF THE BOARD OF TRUSTEES

The Board of Trustees shall ordinarily meet once in three months; provided that the Chairman may, where he / she may think appropriate or on the written request of not less than two members of the Board of Trustees, call an emergent meeting. A notice of atleast seven days shall be required for calling the meeting of Board of Trustees, however, in case of an emergent meeting, a notice of minimum three days will be sufficient. The quorum of the meeting of the Board of Trustees shall be minimum three. The meeting of the Board of Trustees shall be chaired by the Chairman, in whose absence; Pro-Chairman shall chair the meeting. In the absence of both Chairman and Pro-Chairman, the members of Board of Trustees present in the meeting shall elect a member amongst themselves to preside over the meeting.

12. POWERS, DUTIES AND FUNCTIONS OF THE PRO-CHAIRMAN

- (i) To chair the meeting of Board of Trustees in the absence of the Chairman.
- (ii) To perform any other duty and or function as specifically entrusted by the Chairman / Board of Trustees.

12. POWERS, DUTIES AND FUNCTIONS OF THE SECRETARY

- (iii) To call meetings of the Trust / Board of Trustees with the consent of the Chairman.
- (iv) To maintain a list of all members of the Trust.
- (v) To prepare and circulate agenda notes with the approval of the Chairman for the meetings of Trust / Board of Trustees and to keep the minutes of such meetings.
- (vi) To preserve the records of the Trust / Board of Trustees.
- (v) To perform any other duty and or function as specifically entrusted

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For Navathan Educational Trust


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by the Chairman / Board of Trustees.

13. POWERS, DUTIES AND FUNCTIONS OF THE TREASURER

- (i) To keep accounts of all financial transactions of the Trust and of all the sum of monies received and spent by the Trust; maintain records of receipts and expenses related to such matters and of assets, credits and liabilities. Provided that the accounts shall be kept separately for all foreign / government donations / grants / aids/ contribution, if any.
- (ii) To get the accounts audited by a Chartered Accountant or a firm of Chartered Accountants appointed by the Board of Trustees at the close of the financial year as per law of the land, every year.
- (iii) To present the annual accounts including balance sheet, income & expenditure account, receipts & payments etc. to the Trust / Board of Trustees for approval / directions.
- (iv) To perform any other duty and or function as specifically entrusted by the Chairman / Board of Trustees.

14. TERMINATION OF THE OFFICE OF THE TRUSTEES

Trustees shall cease to hold the office in the following eventuality(ies):-

- (i) If he/she dies or resigns from the office.
- (ii) If he/she is adjudged insolvent or found guilty of an offence involving moral turpitude by the Court(s) / Law of the land.
- (iii) If he/she is found to have acted against the interest of the Trust by the Board of Trustees / Trust.
- (iv) If it is unanimously decided by the Trust / Board of Trustees in their meeting that the continuation of the Trustee in the office is against the interest of the Trust.

For Navathan Educational Trust

Aysha
Trustee

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Trustee

For Navathan Educational Trust

Rajinder Kaur
Trustee

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Trustee

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- (v) If the term of appointment of the Trustee as specified by the Chairman / Board of Trustees / Trust, as the case may be, has expired.
- (vi) If the Trust is dissolved lawfully as per provision given hereunder.

15. THE PROCESS OF DECISION MAKING

The decisions of the Trust / Board of Trustees shall be made in the respective meeting through simple majority vote except the case in which such decisions have been made by the Chairman within his / her powers, duties and functions. In case, there is a tie or equality of votes, the Chairman shall have the power to cast an additional vote to decide the issue. However, in case of time bound and emergent cases, all voting members of the Trust / Board of Trustees may be circulated papers / agenda notes by the Secretary or any other member authorized by the Chairman in his /her place and requested to convey their decision in a time bound manner. In case, a specific decision is taken by a simple majority of all the voting members of the Trust / Board of Trustees, the same shall be deemed as a just decision taken in the meeting of the Trust / Board of Trustees as the case may be.

16. THE MANNER FOR THE INVESTMENT OF THE FUNDS, KEEPING OF ACCOUNTS AND FOR AN ANNUAL OR PERIODICAL AUDIT OF ACCOUNTS.

(A) ASSETS AND FUNDS

- (i) All funds of the Trust shall be kept in nationalized/ approved banks / financial institutions as approved by the Board of Trustees from time to time and shall be jointly operated by minimum two members, out of a panel of three members of the Board of Trustees as appointed by the Board of Trustees from time to time provided that Chairman must be one of the panelist.
- (ii) All assets and funds will belong to the Trust and remain vested with the Board of Trustees and not to any individual or office bearers.

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- (iii) All procurements and sales pertaining to the Trust shall be as per direction of the Board of Trustees.

(B) ACCOUNTS OF THE TRUST

- (i) Financial year of the Trust shall be from 1st April to 31st March of the succeeding year or as approved by the Board of Trustees from time to time.
- (ii) The funds of the Trust shall be utilized solely for the purpose of the Trust.
- (iii) The accounts of the Trust shall be maintained in the name of the Trust or its constituent bodies and institutions and not in the name of any other Trust, whether financing or sponsoring the Trust or not. The accounts of the Trust shall be kept in such forms as may be laid down by the Board of Trustees and shall conform to the rules.
- (iv) The accounts of income and expenditure as also the annual financial statement and annual accounts shall be audited by a Chartered Accountant or a firm of Chartered Accountants to be appointed by the Board of Trustees.

17. THE MANNER OF MAKING, ALTERING AND RESCINDING RULES AND REGULATIONS

- (i) Any change or amendment in the Trust Deed and / or Constitution may be done by the Trust on the recommendation of the Board of Trustees provided that at least three fifth members of the Board of Trustees have voted for the same. The amendments / changes in the Trust Deed / Constitution / rules/ regulations/ bye-laws shall be duly registered with the competent authority within fifteen days from the approval of the Trust.

Auditor

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Trustee

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Trustee

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Trustee

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Trustee

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- (ii) However, Board of Trustees of the Trust shall be competent to frame / approve rules and bye-laws for governance and day to day administration of the Trust.
- (iii) No amendments to the Trust Deed shall be made which may prove to be repugnant to the provisions of Section 2 (15), 11, 12 and 13 and 80G of the Income Tax Act 1961 as amended from time to time.

18. THE MANNER OF DISSOLUTION OF THE TRUST AND SUCH OTHER MATTER AS MAY BE THOUGHT EXPEDIENT, HAVING REGARD TO THE NATURE AND OBJECTS OF THE TRUST

The Trust may be dissolved, in case the need arises. All the immovable or movable properties of the Trust, if any, after settlement of all liabilities shall be transferred to another registered Trust / Society / Association / Institution pursuing similar aims and activities as decided by the Board of Trustees / Trust and shall not be distributed among the members of the Trust.

20. RECORDS TO BE KEPT BY THE TRUST

Records like membership register, proceedings of the meetings of Trust / Board of Trustees, cash book, stock register, ledgers etc. shall be maintained by the duly authorized persons.

21. LEGAL PROCEEDINGS

For the purpose of legal proceedings, the person in whose name the Trust may sue or be sued shall be the Chairman or Secretary of the Board of Trustees of the Trust or any other person duly authorized by the Board of Trustees of the Trust.

22. DEFECTS OF PROCEDURE IMMATERIAL

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No act of the Trustees shall be invalidated by reason of any vacancy in the Board of Trustees or any irregularity in the proceeding of the Board of Trustees or any other Committee appointed by the Trust / Chairman / Board of Trustees.

In witness whereof the settler and the Trustees have got set their hands on this day, month and year first above written.

WITNESSES

1. [Signature]
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2. [Signature]
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MT. Neehender Sethi
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[Illegible text]
Trustee

SETTLOR [Signature]

TRUSTEES

For Navvathan Educational Trust
[Signature] Trustee
[Signature] Trustee
[Signature] Trustee

[Signature]
CH. TARA CHAND
[Illegible text]
1-4-03

[Signature] Dhriti Malhotra